**Authorization for adding a new user**

Company name:

Company’s Business ID:

Name of the company’s Procountor environment:

As a person who has the authority to sign documents on behalf of the above-mentioned company and in accordance with the powers vested in me, I hereby authorize Procountor’s customer service to add the following person to my company’s Procountor environment with the user role Main user: (fill **only one** of the following paragraphs, (1) or (2), depending on whether the user to be added has a Procountor username or not)

(1) If the person in question to be added **does not have** a Procountor username:

* Name of the person:
* Mobile phone number of the person:
* Email address of the person:

(2) If the person in question to be added **does have** a Procountor username:

* Name of the person:
* Procountor username of the person:
* Mobile phone number of the person:
* Email address of the person:

If the person to be added does have a Procountor username, **please make sure that the above-mentioned mobile phone number and email address match the corresponding information that is saved to the person’s Personal information and settings view in Procountor.**

By signing this authorization, I accept the administrative duties that are subject to a charge (150€+VAT per every starting hour).

For and on behalf of the above-mentioned company

Signature and clarification of signature of the person Date and location:

authorized to sign documents on behalf of the company:

Note! Please make sure that the authorization has been filled out with **exact and correct information**. Please also make sure that the person/persons that has/have signed this authorization **is/are visible as a person who is authorized to sign documents on behalf of the company in the register of Suomen Asiakastieto Oy**, and that the person/persons that has/have signed this authorization **fulfill the company’s clause of the authorized signatures** visible in the register of Suomen Asiakastieto Oy. If the information given on this authorization is inadequate when compared to the corresponding information in Procountor or to the information in the register of Suomen Asiakastieto Oy, **we are unfortunately unable** to add the new user based on the authorization.